

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, January 8, 1964

The meeting was called to order by President Callard.

Present: Callard, Hartley, Hewes, Miller, Black, Canady, English.

Absent: Campion.

Also present James Finucan, Executive Assistant.

Minutes of December 11, 1963 were approved as printed.

Memo from Donald Reisig, City Attorney, on those in default of contracts involving cemetery burial rights.

Referred to Director.

Letter from City Attorney, Donald Reisig, relative to B. J. Siwek construction at Hunter Pool.

Placed on file.

COMMUNICATIONS

Tabulation of bids on sale of lots 78-87 Rivercrest Subdivision.

Filed.

Notice from City Controller requesting trust funds to be budgeted.

Referred to Director.

Request from Councilman Bradshaw, Chairman of Charter Study Committee to submit any recommended amendments or changes in City Charter by January 10, 1964.

Filed.

Letter from Douglas Keister canceling scheduled dog sled race on Groesbeck Golf Course.

Filed.

Letters from Mr. Kipke and Mr. Haskell asking permission to attend Michigan State University.

By Mr. English—

That permission be granted.

Carried.

REPORTS TO THE BOARD

Cemetery financial statement for November 30, 1963.

Placed on file.

The following is a statement of Perpetual Care Investment ending December 31, 1963:

EVERGREEN

Cash	\$ 2,502.12
Bonds	468,600.00
	<u>\$471,102.12</u>

MT. HOPE

Cash	\$ 1,204.29
Bonds	289,200.00
	<u>\$290,404.29</u>

NORTH

Cash	\$ 379.63
Bonds	3,200.00
	<u>\$ 3,579.63</u>

Placed on file.

Received December 27, 1963 U. S. Treasury Bonds—3½% Maturity Dated November 15, 1998:

Moores Park Trust Fund #7543	\$ 1,000.00
#1917	5,000.00
Mt. Hope Cemetery #7542	1,000.00
#5147	10,000.00
Evergreen Cemetery #7539	1,000.00
#7540	1,000.00
#7541	1,000.00
#5146	10,000.00
#5145	10,000.00
#5144	10,000.00
#5143	10,000.00
#5142	10,000.00
	<hr/> \$70,000.00

Deposited with the City Treasurer for safe keeping December 27, 1963.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By the Cemetery Committee—

That the request of Louise DeValentine, wife, to remove the remains of Val D. DeValentine from Sub. 4—Lot 12-A—Section A of Evergreen Cemetery to Sub. 2—Lot 12-A—Section A of Evergreen Cemetery be approved.

Carried.

By the Cemetery Committee—

That the request of Syver K. and Margaret H. Thingstad, to trade Lot 449 Section J. in Evergreen Cemetery for Lot 705 Section B Evergreen Cemetery, be approved.

Carried.

By the Finance Committee—

Permission was given by the Committee of The Whole to purchase \$10,000.00—Pacific Northwest Bell Telephone Company—4½% Debenture J & D Due December 1, 2000 REGD Price 10025.00, December 20, 1963.

Same has been received January 8, 1964 and has been deposited with the City Treasurer, January 8, 1964 for safe keeping.

Carried.

By the Finance Committee—

Received December 13, 1963 Certificate Number R-96—The Bell Telephone Co. of Penn. Registered Forty-Year 4¾% Debenture Due May 1, 2001 Total amount paid \$5,250.03 includes amortization and interest—Certificate Number R-96 in the amount of \$5,000.00.

Deposited with the City Treasurer for safe keeping December 13, 1963.

Carried.

By Mr. Hartley—

That permission be granted for Mr. Theodore Haskell, to attend the Midwestern Shade Tree Conference February 5, 6, 7, 1964 in Chicago, Illinois, and that expenses up to \$72.00 be authorized from budgeted A-5 Funds.

Carried.

By Mr. English:

That we approve the 1964-1965 Budget for the Parks and Recreation Department.

Carried.

Mr. Haskell read report of the Forestry Division.

Mr. Kipke gave report on Recreation Division.

Mr. Haskell reported on Public Relations folder for Department.

Mr. Hayden reported on activities for the month.

Adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, February 12, 1964

The meeting was called to order by Vice-President Hartley.

Present: Hartley, Hewes, Black, Canady, English, Miller and Campion—7.

Absent: Callard—1.

Minutes of January 8, 1964 were approved as printed.

Letter of resignation from Donald Moffatt, Assistant Recreation Director.

By Mr. Hewes—

That Donald Moffatt's resignation be accepted with regret as of March 2, 1964 and the Park Board wishes him the very best in his new venture as Superintendent of Parks and Recreation, Tecumseh, Michigan.

Carried.

COMMUNICATIONS

Dr. Spagnuolo appeared before Park Board about property on Walnut Street (Beck property).

By Mr. Hewes—

That we recommend to the City Council that an appraisal be made of the property under the jurisdiction of the Park Board known as the Beck property at 225-227 N. Walnut by a committee consisting of the Lansing Board of Realtors and then be placed on the market for sale by bid.

Carried.

Copy of letter to Raymond Guernesey from Delta Township Planning Commission on River Boulevard.

Placed on file.

Mr. Brown, Dr. and Mrs. Herald and Dr. Tamblin appeared before the Park Board in regard to the proposed Grand River Improvement.

Letter from City Attorney advising full payment made on burial rights contract from Robert Savage.

Placed on file.

Letter of thanks for use of Bancroft Park from Friendship Girl Scout Troop No. 194.

Placed on file.

Submission of budget comparison for six month period.

Placed on file.

Letter from Frank A. Hand, Softball Advisory Board.

Placed on file.

Petition from residents referred from City Council for City to purchase area for playground north and west of Bud Kouts.

Referred back to the Parks Committee.

Letter from Herbert Kipke requesting funds to send entry plus expenses of team to State Tournament for Women's Basketball at Dearborn, Michigan.

By Mr. Campion—

That we approve up to \$175.00 if the amount is in the budget.

Not adopted by the following vote.

Nays: 4.

Yeas: 3.

It was conceded that we pay as usual the Tournament Entry Fee and expense of Staff member attending.

Copy of letter from Donald Reisig, City Attorney, relative to recommended retainages on pool contract.

Placed on file.

Statement from Karl Krause, Jr., Architect.

Placed on file.

Letter from Greater Lansing Publinx Golf Association.

Referred to: Recreation Committee and Public Relations Committee.

Letter requesting permission for Mrs. Margaret Whitehead to attend the National Council on The Aging.

By Mr. English—

That we approve request.

Carried.

REPORTS TO THE BOARD

Cemetery Financial Statements December, 1963 and January 31, 1964.

Placed on file.

The following is a statement of Perpetual Care Investment ending January 31, 1964:

EVERGREEN

Cash	\$ 6,324.72
Bonds	468,600.00
	<hr/> \$474,924.72

MT. HOPE

Cash	\$ 1,429.23
Bonds	289,200.00
	<hr/> \$290,629.23

NORTH

Cash	\$ 389.63
Bonds	3,200.00
	<hr/> \$3,589.63

Placed on file.

Committee Reports and Resolutions:

By the Cemetery Committee:

That the request of Norman Issott, to transfer Lot 801 Section J of Evergreen

Cemetery to Frances M. Issott, be approved.

Carried.

By the Cemetery Committee:

That the request of C. L. Thompson to remove Infant Lawrence R. Thompson buried October 2, 1923 from Sub. 3, Lot 116, Section Z of Mt. Hope Cemetery to Sub. 4, Lot 201, Section C of Evergreen Cemetery, be approved.

Carried.

By the Finance Committee:

That permission be granted for Mr. Robert Simpson, Vector Technician, to attend The American Mosquito Control Associational Meeting Conference March 1 thru March 4th being held in Chicago, Illinois, and that expenses of \$150.00 be authorized from 1-V-5 Conference Expense, as appropriated.

Carried.

By the Finance Committee:

That we purchase \$5,000.00 Illinois Bell Telephone 4 $\frac{7}{8}$ % 1st Mortgage Bonds Due 7-1-97 at 105.5 plus accrued interest \$26.41 totaling \$5,301.41, this confirms action by the Committee of the Whole February 4, 1964.

Carried.

By the Finance Committee:

That up to \$45.00 be permitted to be expended from appropriated A-5 budget funds for members of staff to attend the Great Lakes Park Training Institute at Pokagon February 24-28th.

Carried.

Report of the Forestry Committee by Mr. Campion.

Reports of the Public Relations Committee read by Mr. Black.

Whereas, Ward Cameron has served as Chief Security Officer for the Department of Parks and Recreation, for the City of Lansing, Michigan, for twenty-four years and eight months and has now chosen to retire and

Whereas, these years of service have been filled with dedication, integrity, loyalty, cooperativeness and with a desire to help those youths or adults in trouble and in need with a spirit of selflessness, always doing his duty to the best of his ability and meeting professional standards beyond requirements and

Whereas, neither monetary compensation nor praise can in anyway be indicative nor reflect the full benefits derived by the community from the services of Ward Cameron

Therefore, be it resolved that the Park Board expresses to him its most sincere appreciation for all his efforts and its best wishes to him for a long life filled with health and happiness and that his reward may best be found in the many lives that he has benefited.

Whereas, Myron Kinney has served the City of Lansing for thirteen years and seven months and is now desirous of retirement and

Whereas, he has worked with diligence, punctuality, skill, courteousness, faithfulness and ability and

Whereas, the public has benefited from his labor in the Department and his associates have enjoyed his personality and character and

Whereas, The Park Board is desirous of expressing its sincere gratitude to him

Therefore, be it resolved that this resolution be made a matter of record and that every good wish be given Myron Kinney for a long and contented life filled with good health and happiness.

Report of the Recreation Division read by Mr. Campion.

By Mr. English:

That approval be granted the Board of Water and Light to install a water booster underground station at Moores River Drive and Logan Street on Riverside Park property.

Carried.

Mr. Hayden reported on activities for the month.

ADJOURNED.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

B/S

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, March 11, 1964

The meeting was called to order by Vice-President Hartley.

Present: Campion, Canady, English, Hartley, Hewes and Miller—6.

Absent: Callard and Black.

Also present: Councilmen Perrin and Bradshaw.

Minutes of February 12, 1964 were approved as printed.

Mr. Charles Hayden, Director introduced Mr. Donald Smith as the new Ass't Recreation Director.

COMMUNICATIONS

Letter from Mr. and Mrs. Paul Hammond requesting purchase of certain park land.

Mr. Hammond appeared before the Park Board requesting an opportunity to purchase a small parcel of park land abutting his property and to obtain an agreement to travel over park land, for access to his property.

Referred to Park Committee.

Letter from Greater Lansing Area Council on Churches requesting use of Groesbeck Golf Course for Sunrise Services March 29, 1964.

By Mr. English—

That permission be granted.

Carried.

Copy of letter from Rose-Hill Builders referred from City Council.

By the Park Committee—

That we agree in the concept of the development of a park drive and park in

the area lying west of Waverly Road as proposed in the referral dated February 17, 1964 and that the City Council be so informed.

Carried.

Copy of letter from Planning Board to City Council relative to sale of Lincoln Center land under Park Board jurisdiction.

Referred to Recreation Committee.

Copy of letter from Lincoln Center Board to Mayor and City Council relative to loss of programs.

Referred to Recreation Committee.

Letter from Mr. Kipke requesting permission to attend Great Lakes District Conference at Milwaukee, April 1, 2, 3.

By Mr. Campion—

That up to \$125.00 be granted from budgeted funds for this purpose.

Carried.

REPORTS TO THE BOARD

Cemetery financial statements.

Placed on file.

The following is a statement of Perpetual Care Investment ending February 29, 1964:

EVERGREEN

Cash	\$ 2,773.72
Bonds	473,600.00
	\$476,373.72

MT. HOPE

Cash	\$ 2,116.23
Bonds	289,200.00
	<hr/> \$291,316.23

NORTH

Cash	\$ 389.63
Bonds	3,200.00
	<hr/> \$ 3,589.63

Placed on file.

Received February 28, 1964, \$5,000.00 Illinois Bell Telephone Company Register #RG-104-4 7/8% 1st Mortgage Bonds due 7-1-97 at 105.5 plus accrued interest, and placed with the City Treasurer for safe keeping.

Placed on file.

By the Finance Committee—

That the Park Board recommend to the City Council that golf fee receipts and funds accumulated be kept separate from the general fund of the City for the sole benefit of this activity and that monies from its operation be placed in a golf account from which any expenditures would be expended for the benefit of operation and maintenance of our golf courses further that accumulated profits be kept for improvement of the courses. As in the past under this policy no money would be needed from tax revenue.

Carried.

By the Finance Committee—

That the City Treasurer and Secretary of the Park Board be authorized and directed to purchase \$5,000.00 New Jersey Bell Telephone 3 7/8% Bonds, 1993 series @ 91% of par yielding approximately 4.42% for the benefit of Evergreen and Mt. Hope cemeteries.

Carried.

Mrs. Miller read report of Forestry Division.

Placed on file.

By the Park Committee—

That we do not recommend acquisition of the Calvary Baptist Church property

located on Whyte and Ohio Streets for use as a youth center as it is our opinion that cost of renovation would be exceedingly high for the benefits obtained and that the Belon Realty Company be so informed.

Carried.

By the Parks Committee—

Relative to the petition of 137 residents requesting the Park Board to give consideration to purchase land for playground purposes at the site of the Amis Block Plant, in our opinion need for this land is not acute for recreation purposes although if same were purchased by the City as a buffer area practical recreation use would be made of same. No use can be envisioned of present structures on the land. Summer playground activities for this area are served by the Foster School playground.

Carried.

By the Recreation and Public Relations Committees—

Due to the projected betterment of the facilities at Groesbeck Golf Course it is recommended that the fees be increased to \$1.25 per nine; \$2.50 per eighteen holes after the installation of watered fairways. This will include League play; all Leagues to be notified of fee change in their contracts. High school leagues and players with Senior Citizen privilege excepted.

Carried.

Report in answer to letter from Publinx Association.

Report by the Recreation and Public Relations Committees:

On request of Greater Lansing Publinx Golf Association dated February 12, 1964:

1. Policy of fees for non-residents is a matter for City Council determination and Park Board is in a position to recommend rate if City Council determines change in present policy.
2. Provide ball washers at each tee area at Groesbeck and purchase three new bucket type for trial and place at #1 and #10 also at #1 tee at Waverly.
3. A higher pay scale for the starter at Groesbeck has been requested in the 1964-65 budget now up for consideration.
4. No change is recommended as to request for two cups for each green, will continue practice of using one cup.

5. Recommending that mowing be done to best meet the needs of the course with consideration to use labor most efficiently without specifying particular days.
6. City will not join inasmuch as there would be little or no direct benefit to Course.
7. That we permit spectators on courses during tournament play only when course is closed to public playing.
8. That we approve the following tournaments for 1964:
Best Ball—June 6-7, Groesbeck.
All City—July 10-11-12, Groesbeck.
Junior Boys Class A—July 20-21-22-23, Groesbeck.
Junior Boys Class B, C—July 27, 28, 29, 30, Red Cedar.
Municipal Matched
Quarter finals—August 15, Sat. A.M.-P.M.
Finals—August 16.
Junior All City Ages 12 thru 17—August 10-11, Groesbeck.
Publinx 18 hole—August 23.
All City "36" Best Ball—September 12-13.
All League—September 27.
9. Recommending that no change be made in league play on courses.

By Mr. Campion—

That the report of the committees be adopted.

Carried.

By Mr. Campion:

That permission be granted for use of Municipal Field, May 9th—2 day games and one night game for a Class A Baseball Tournament and that Roger May be advised and that the standard fees be charged.

Carried.

Mr. Kipke reported on Recreation Division.

Mr. Haskell reported on Forestry Division.

Mr. Hayden reported about Departmental activities for February, 1964.

Adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, April 8, 1964

The meeting was called to order by President Callard.

Present: Callard, Black, Campion, Canady, English and Miller—6.

Absent: Hartley and Hewes who were excused from the session.

Minutes of March 11, 1964 were approved.

COMMUNICATIONS

Memo from Mayor Pro Tem Milks relative to I-496 route.

By the Parks Committee—

The Park Board concurs in the following resolution by City Council dated March 30, 1964:

Whereas the alignment of I-496 within the City reduces certain areas of park lands, it is recommended that in settlement for same the City Council request the Michigan State Highway Department that in transferring said ownership of park lands, compensation for same be made preferably in land in areas now being served by these parks. Specific details may be provided by the Park Board to the satisfaction of the City Council and the State Highway Department.

By Dr. Canady—

That the report of the Committee be adopted.

Carried.

Letter from Theodore J. Haskell, City Forester.

Honorable Sirs:

The spring planting plans include the extension of the city-wide planting program onto the following streets:

Stillwell	3600 - 4600
Berwick	3400 - 3500+
Churchill	3400 - 4100

Wainwright3400 - 4400

Brighton3500 - 4300

Sumpter3900 - 3600

Jerree3300 - 3800

Ronald3300 - 3800

Atlanta4600 - (entire)

Reo3100 - 3500

Wainwright4500 & 4600 - 5100

This planting includes approximately 253 trees.

The Park Board is requested to authorize this work so the streets may be included from this time as a part of the city-wide planting program.

By Mr. Campion—

That we approve above request.

Carried.

REPORT TO THE BOARD

Cemetery financial statement.

Received and placed on file.

Cemetery Perpetual Care investment statement.

Received and placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By Mr. English—

That the request of Russell L. and Gertude M. Rennie to trade Subs. 3 and 4 Lot 430 Section J of Evergreen Cemetery for Subs. 1 and 2 Lot 449 Section J of Evergreen Cemetery be approved.

Carried.

Mrs. Miller read the report of the Forestry Division.

Received and placed on file.

By the Parks Committee—

That the Park Board recommend to City Council that careful consideration be given in the matter of sale of park property accommodating Lincoln Center activity so as to safe guard the interests of the people which it serves by having provided in advance of disposition of the property by agreement, open space and adequate quarters for programming or as recommended by the Planning Board that sale of the property should coincide with the use and plans of the Lansing Board of Education and "that monies received from the sale of this property be placed in escrow for and until adequate consideration is given to the replacement of these facilities to serve this geographic area" and further that we recommend an appraisal by competent appraisers be made of this park land in establishing sale price for same.

By Mr. Campion—

That the report of the Committee be adopted.

Carried.

By Dr. Canady—

That the request of Mr. and Mrs. Paul Hammond relative to certain park land be referred again to the Park Committee for further consideration.

Carried.

Mr. Kipke reported on recreation activity of the past month.

Mr. Haskell reported on activities.

Mr. Hayden reported on activities of the Department.

Adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, May 13, 1964

The meeting was called to order by President Callard.

Present: Callard, Hartley, Black, Campion, Canady, English, Hewes, Miller—8.

Absent: None.

Also present was Councilman Perrin.

Minutes of April 8, 1964 approved as printed.

COMMUNICATIONS

Letter from Mrs. Charles Hamilton requesting acquisition of Indiana Avenue lot leading to Bancroft Park.

Referred to Park Committee.

Letter from Walter Staskowski relative to parcel abutting Cavanaugh Park.

Referred to Park Committee.

Letter referred from City Council from T. F. Keegan asking if City would be interested in purchasing a parcel of property.

Referred to Park Committee.

Memo from Lucile E. Belen, Chairman of Buildings and Properties Committee, relative to certain City owned lots.

By Dr. Canady—

That Lucile E. Belen, Chairman of Buildings and Properties, of the City Council be advised that the Park Board would not have use for Lots 94 and 95 in the 300 block of Dunlap Street and Lot 56 South, and adjacent, to 1629 Robertson Street as requested in her communication of April 22, 1964.

Carried.

Letter from Sea Explorers asking permis-

sion for constructing temporary dock at Grand River Park for their use.

Referred to Park Committee.

Letter from Martin Penner requesting privilege of installing miniature steam train set-up at Potter Park.

Referred to Park Committee.

Letter of thanks for privilege at Cedar Street Recreation Center from Mrs. Margaret Pike.

Placed on file.

Petition from six property owners for better policing and fencing at Lyons Park.

Referred to Security Officers and the Board of Education.

Letter from Robert J. Foster, Fire Prevention Bureau and Bernard J. Elliott, Assistant Building Commissioner directing that certain improvements must be made in thirty days at Cedar Street Recreation Center.

Referred to Building Committee

Referred to City Council Park Committee

Referred to City Council Building Committee.

Letter from Harvey Griswold requesting use of Groesbeck Golf Course for Junior Golf Tournament to be sponsored by Junior Chamber of Commerce.

By Mr. Campion—

That permission be granted to use Groesbeck Golf Course, Monday, June 15th starting at 7:30 A.M. and finishing approximately at 2:00 P.M.

Carried.

Submission of requests from Clifford E. Smith and John F. Sander, M.D., to deposit funds for Special Care on their Cemetery lots.

By Mr. English—

That we accept, \$400.00 from Clifford E. Smith for Lot 691 Section J, Evergreen Cemetery and \$700.00 from John F. Sander, M.D. for lot 827 Section J, Evergreen Cemetery, for Special Care same to be placed in the Perpetual Care Fund.

Carried.

Letter from the Director requesting "City Forester" title to be transferred to David Phillips our Forestry Superintendent.

By Mr. Champion—

That we approve the request.

Carried.

REPORTS TO THE BOARD

Cemetery financial statement.

Received and place on file.

Report on Certificate No. 1979, American Bank and Trust Company \$10,000.00 Frances Park Special due May 29, 1964.

By Mr. English—

That we reinvest the \$10,000.00 Frances Park Special with American Bank and Trust Company.

Carried.

The following United States Treasury 4% Bonds matures May 15, 1964—Certificates numbers 38106 by 38110 each in the amount of \$1,000.00 and United States Treasury 3% Bonds—Certificates numbers 2477 to 2480 each in the amount of \$1,000.00—for a total of \$9,000.00, have been removed from City Treasury safe keeping and deposited for encashment.

Received and placed on file.

Received April 13, 1964, \$5,000.00 New Jersey Bell Telephone Company Thirty Five Year 3 7/8% Debenture, Due April 1, 1993, Certificate No. R-94, and placed with the City Treasurer for safekeeping.

Received and placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

Mr. Hewes reported on Hunter Pool construction.

Mr. Hewes reviewed the matter of year around public toilet facilities at the zoo.

Referred to Building Committee.

Mr. Hewes would like consideration of possible use of the Dog House at Potter Park for the office of the Park Supervisor.

Referred to Building Committee.

Mr. Hewes reviewed the matter of better parking facilities at Potter Park.

Referred to Building Committee.

By the Cemetery Committee—

The request of Kathryn L. Haar, Daughter, to remove Floyd F. Morgan buried August 20, 1934 from Subd. 6 Lot 108 Section N Mt. Hope Cemetery to St. Joseph Cemetery, be approved.

This action to confirm authority granted by the majority of the Park Board on April 22, 1964.

Carried.

By the Cemetery Committee—

That the request of Madelon Wilson, Mother, to remove infants, William Albert Wilson buried April 7, 1959 from Subd. 1 Lot 33-M to Subd. 6 Lot 305 L and James Allen Wilson buried March 12, 1957 from Subd. P-20 Section C to Subd. 5 Lot 305 Section L of Evergreen Cemetery, be approved.

Carried.

By Mr. English—

That, inasmuch as certain Perpetual Care Funds will be available for investment during the current month, the Finance Committee be given power to direct and authorize the Secretary and City Treasurer to invest said funds and report same to the Park Board.

Carried.

By the Finance Committee—

That we permit Dave Galvin, Vector Technician, to attend the Training Institute for Mosquito Control at Atlanta, Georgia, June 8 thru 19 and that up to \$360.00 be authorized to cover expenses as budgeted in the I-V-5 Conference Expenses.

Carried.

Report of Forestry Division read by Mrs. Miller.

Received and placed on file.

By the Parks Committee—

That the Park Board request acquisition and usage of the open space area lying along Marshall and East Saginaw Streets now under the jurisdiction of the Michigan National Guard. Said area would be used by the Park Board for recreation purposes in conjunction with playground land presently being used for this purpose and especially serving those residents living between Michigan Avenue and Saginaw Streets from Marshall Street east to the City Limit.

Further that this recommendation be sent to the City Council and the Planning Board for their consideration.

Carried.

By the Parks Committee—

Inasmuch as the major portion of Stabler Park now being used for recreational purposes is needed for the construction of I-496 it is recommended that the City Council arrange with the Michigan State Highway Department for acquisition of certain parcels adjoining Hunter Park for the purpose of replacing recreational benefits to the residents of the area, as proposed on the accompanying chart.

Further that a cash consideration be arranged for the remainder of properties under Park Board jurisdiction which are needed for this highway project and that monies derived from this source be used to purchase floodplain properties for playground use in the Foster Park area.

Further that provided this recommendation meets with the approval of City Council, that a proposal should be sent to Mr.

E. A. Bellenbaum, Chief Planning Engineer, Michigan Highway Department, for matter of agreement.

Carried.

Recreation report read by Mr. Campion.

Received and placed on file.

Report by Mr. Haskell, Assistant Director.

Report by Mr. Jackson, Naturalist.

Report by Mr. Hayden, Director.

Mr. Perrin requested a review of the case of James Given who was suspended from participation in Recreation league baseball.

Referred to Recreation Committee.

By Mr. Campion—

That we approve the Sycamore Handicap Junior Golf Tournament to be held July 15th.

Carried.

Adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, June 10, 1964

The meeting was called to order by President Callard.

Present: Callard, Hartley, Black, Champion, English, Hewes, Canady—7.

Absent: Mrs. Miller. Excused.

Minutes of May 13, 1964 approved as printed.

COMMUNICATIONS

Letter from Mrs. M. Brown requesting additional parking at Hunter Park.

Referred to Park Committee.

Letter from Capital Vending requesting placement of vending machines in our Arboretum Park. *

By Mr. English—

That the request be denied.

Carried.

Submission of preliminary plans for parking at Potter Park.

Referred to Park Committee.

Letter from T. R. Corson, Hotel Jack Tar, requesting reservation of Groesbeck Golf Course, August 14-15, 1965, for National Industrial Golf Championships.

By Mr. Champion—

That the request be denied because of the many City Tournaments held at this Golf Course.

Carried.

REPORTS TO THE BOARD

Cemetery financial statements.

Received and placed on file.

Permission was given to the Finance Committee at the regular Park Board meeting held May 13, 1964 to purchase bonds with Perpetual Care Funds that would become available for investment.

The following was invested:

\$15,000.00 Intl. Bank for Reconstruction and Development 50/0 Due 2-15-85 Plus Accrued Interest 2/15 to 5/26 106½ Bogue—Purchased May 25, 1964.

Received and placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By Mr. Hewes—

Inasmuch as Karl Krauss, Jr., Architect, has verbally indicated completion of the contract by Siwek Construction Company for the construction of Hunter Outdoor Pool and is preparing certification of amounts outstanding which may be due himself and the contractor, I recommend that same be referred to the City Council and City Attorney for settlement.

Carried.

By the Building Committee—

That the Building Committee together with Mr. Hayden, Mr. Callard, Mr. Newhouse, Mr. Baldwin and Mr. Foster, Mr. Albers and Mr. Elliott of the fire prevention bureau, inspected the building May 18th regarding Mr. Foster's directive of May 6th.

We recommend that the directive be complied with.

The present building, although very old is apparently structurally sound, centrally located, generally adequate and has a good parking area.

The cost to comply with the directive is apparently structurally sound, centrally other building, remodel as needed plus the expense of moving to another building not as centrally located.

Presently the building is serving an excellent purpose of housing the arts and crafts activities as well as retirees activities. It is clean and well maintained for the purpose it is being used.

The work is mostly the application of sheet rock, also replace 3 doors, 6 items of hardware, a small amount of plaster patching, install a fire extinguisher and an automatic fire alarm system plus whatever painting needed.

Carried.

By the Building Committee—

The Building Committee has reviewed the matter that the Potter Park Zoo area does not have any public toilets available during the winter months. No public toilet facilities are closer than the large pavilion at the south end of the park. Hundreds of people come to Potter Park, and particularly the Zoo area during the late fall, winter and early spring. This seems to be an intolerable situation and important in view of the fact that large numbers of people visit the Zoo area during the late fall, winter and early spring months. Presently there is only an employees toilet in the basement of the Lion House at this time of year. The concession stand toilets are closed except during the summer months.

The Building Committee having reviewed this situation, find that it is possible to heat the toilet rooms in the basement of the small pavilion for winter use, by extending a gas line from the Lion House to the small pavilion and install a small gas furnace in the storage room which joins both the ladies and mens toilet rooms, or by installation of an overhead gas heater in each room, whichever may be the more economical. The Building Committee recommends that this be done this summer so that these facilities will be available to the public during the late fall, winter and early spring.

Carried.

By the Building Committee—

The Building Committee has reviewed the matter of relocating the Potter Park Zoo office presently located in a badly ventilated depressed area in the basement of the Bird House which is also used for storage of feed, fertilizer and animals not on display.

The 24 X 36 brick "Dog House" building was built about 1920. It is structurally sound and exceptionally well located to be converted to suitable Zoo and Park Office Building. Entrance could be on the south side ground level. The present cage area would become a porch entrance to the office. Public toilet facilities could be installed in the basement with entrance at

ground level on the north side of the building. This is also near a sewer line which runs along the north side of the building.

The present office area is of no value to view activities in the Zoo area, and is also an unventilated and unhealthy arrangement for any one to occupy.

Presently the animal sewerage and toilet sewerage is going directly into the river. This condition should be corrected without delay. Quote from "City in Forest" Page 156, by Birt Darling—"Even during the early days of the Potter Park Zoo, sanitary and other facilities for its denizens were admittedly bad, but gradually things simmered down to some sort of system."

It can now be corrected by the installation of a pump similar to the one at the large pavilion, to be installed and connected to the outlet now provided. A sewer line of about 125 feet would be required to pump the sewerage to a main sewer line installed in 1963 which crosses the park.

The increased use of the park and particularly the Zoo area indicates the importance of this facility to the people of the rapidly growing Lansing area, as well as outstate visitors. It is imperative, therefore, to have proper sanitation facilities for large numbers of children and adults as well as parking area. Plans are in process for more parking space in the Zoo area.

Potter Park presently an area of 102 acres, was given to the City of Lansing in 1913 by Jas. W. Potter a pioneer lumber mill operator. The Zoo was started about 1915. The present "Dog House" in question was built about 1920 when the Zoo was moved from Moores Park, (per "City in the Forest" by Birt Darling.)

The small pavilion where the summer toilets are presently located was built in 1920, the large pavilion in 1921, the Lion House in 1930, the Stock Barn in 1937, the Bird House in 1940 and the Concession Building in 1959.

Visitors with licenses from all 50 states, every province in Canada and nine European Countries were noted in the park last year. An average of more than 600 group picnic reservations are accommodated each year.

School busses loaded with children come from every part of Michigan and from across the straits.

Potter Park with its Zoo apparently ranks with MSU, Oldsmobile and the State Capitol as a visitors attraction.

We urgently recommend to the Park Board and the City Council that such engineering and architectural services as necessary be employed for the remodeling of the items above referred and presented

in the near future for consideration by the Board and the City Council.

Carried.

Dave Phillip read report of Forestry Division.

Placed on file.

By the Park Committee—

That the request of Martin Penner for privilege of running a miniature train concession at Potter Park be denied, as in our opinion, such installation would be impractical in the area that could be assigned, as well as leading to congestion within the park.

Carried.

By the Park Committee—

That the Park Board recommend to the City Council and Planning Board the sale of the following described parcel of property 49.5 × 102.3 abutting Bancroft Park located just north of 1614 Indiana Ave.

"Lot 274 and the north 16.5 ft. of Lot 275 Capitol Heights, City of Lansing."

It is the opinion of the Committee that adequate pedestrian-ways to the park will remain from Oak, North and Whyte Sts.

It is further recommended that proceeds of the sale be placed in Parks 2-D-19 Property Purchase Account.

Carried.

Paul Hammond, Tecumseh River Drive, appeared inquiring about possibility of acquiring certain park land from City.

By the Park Committee—

That the Park Board recommend the granting of an easement acceptable to City Council and the City Attorney to Paul and Rossamunde Hammond permitting continuance of access to their barn located partially on Park property at the rear of 1913 Tecumseh Road as opposed to their recent request dated March 6, 1964 for purchase or trade of park land.

Yeas—Hartley, Black, Canady, English, Hewes—5.

Nays: Campion—1.

By the Park Committee—

That the request of the Sea Explorers who asked for permission to construct a temporary dock at Grand River Park for their use be granted, subject to Park Department approval.

Further that a public liability clause be added and approved by City Attorney.

Carried.

By the Park Committee—

That the Park Board recommend to the City Council and Planning Board that the riverbank property of five acres more or less indicated for sale by T. F. Keegan at Waverly Road and the Grand River be purchased by the City of Lansing for park purposes provided a suitable price can be negotiated for its acquisition.

Carried.

By Mr. Campion—

That we consider the use of 33 acres near the Airport to be used as park property.

Referred to Park Committee and Staff.

By the Recreation Committee—

That we recommend that Jim Given be reinstated for Baseball play on August 2, 1964.

Carried.

Resolution by Mr. English—

That Mr. Callard and Mr. Black be commended very highly for their time and interest for the many years they have served on the Park Board and that they have the Park Board's best wishes in all they do in the future.

Carried.

By Mr. English—

That the Park Board purchase and issue badges for all Park Board members starting, July 1, 1964.

Carried.

Report by Mr. Hayden on activities of Department for month of May.

Mr. Kipke and Mr. Haskell presented slides of Department activities.

Adjourned.

Respectfully submitted,

CHARLES G. HAYDEN,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, July 8, 1964

July 8, 1964

The meeting was called to order by Vice-President Hartley.

Present: Hartley, Campion, English, Hewes, Canady, Miller, Timmer, DesRochers—8.

Also present: Councilman Perrin.

Nominations for office of President of the Park Board was declared in order.

By Mr. English—

That Mr. Hewes be nominated for President.

Supported by Mrs. Miller.

By Dr. Canady—

That Mr. Campion be nominated for President.

Supported by Mr. DesRochers.

Nominations were closed and the vote was 3-3, with two members abstaining.

By Mr. Campion:

That the Park Board vote by secret ballot.

Carried.

The vote was 5-3 in favor of Mr. Hewes who was declared elected.

Nominations for office of Vice-President of the Park Board was declared in order.

By Mrs. Miller—

That Mr. English be nominated for Vice-President.

Supported by Mr. Hartley.

By Mr. Campion—

That Dr. Canady be nominated for Vice-President.

Supported by Mr. DesRochers.

Nominations were closed and the vote was 4-2 and 1 abstaining in favor of Mr. English who was declared elected.

By Mr. Campion—

That Mrs. Dunckel be nominated as Secretary to the Park Board to replace Mr. Hayden.

Supported by Dr. Canady.

Nominations were closed and a unanimous vote was cast in favor of Mrs. Dunckel.

Approval of minutes of June 10th as printed.

COMMUNICATIONS

Letter from Right Rev. Msgr. Mleko, St. Casmir Church, relative to traffic and parking problems referred from City Council.

Referred to Park Committee.

Letter from Loy B. LaSalle, Adult Education Center, relative to Frances Park.

Placed on file.

Letter of appreciation from Mrs. Howard G. Givren for use of Frances Park.

Placed on file.

Letter of appreciation from Charles Stragier, Chief of Police, for assistance by Park Officers on June 19, 1964.

Placed on file.

Letter from Donald Teel requesting certain burial rights in Mt. Hope Cemetery.

Referred to Cemetery Committee.

Letter of appreciation from Dr. Phillip Irion for Department help in Soap Box Derby.

Placed on file.

Letter from Clayton Kowalk requesting use of Hunter Park.

By Mr. Campion—

That we approve the request of Clayton Kowalk, Lansing Public Schools for privilege of using Hunter Park for Junior High School football, five days a week, Monday thru Friday from 3 to 5:00 in the afternoon, beginning September 10th through October 29, 1964.

Carried

Letter from Don Smith tendering his resignation from Department.

By the Recreation Committee—

That a certificate of service be given to Don Smith for his time of employment as Ass't Recreation Director.

Carried.

Letter from Charles Sweeney, Eastern High School, requesting use of Groesbeck Golf Course for Cross Country Runs.

By Mr. Campion—

That the request of Charles Sweeney, Eastern High School, for Class A and B Regional Cross Country Runs, to be held on Groesbeck Golf Course, October 31, 1964, be approved.

Carried.

REPORTS TO THE BOARD

Cemetery Perpetual Care financial statement.

Received and placed on file.

Received June 24, 1964—\$15,000.00 International Bank For Reconstruction and Development—Number TRB250—Due 2-15-85—106½ Bogue, and placed with the City Treasurer for safekeeping.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By the Cemetery Committee—

That we approve the changes in Evergreen Cemetery plats of Section "D" and sonnel Committee prepare a written report "H" as proposed and submitted, also the final platting of Section "N" as designated on submitted drawing.

Further, that copies of these plats be affixed to the master plan of the Cemetery.

Carried.

By Dr. Canady—

That, inasmuch as certain Perpetual Care Funds will be available for invest-

ment during the current month, the Finance Committee be given power to direct and authorize the Director and City Treasurer to invest said funds and report same to the Park Board.

Carried.

Mrs. Miller read the report of the Forestry Division.

Placed on file.

By Mr. Hartley—

That we approve a Municipal-Daily Fee Courses, Womens Golf Tournament to be held at Groesbeck Golf Course starting July 22 and finishing August 6, 1964, playing week days.

Carried.

Mr. Kipke showed slides on activities on playground director's workshop, swimming pools, and Jr. Baseball.

The following committees were appointed:

Building—Hartley, Campion, Timmer.

Cemetery—Timmer, Canady, DesRochers.

Finance and Budget—DesRochers, English, Hartley.

Forestry—Campion, Timmer, Miller.

Parks—Canady, Miller, English.

Public Relations and Personnel—Miller, DesRochers, Canady.

Recreation—English, Hartley, Campion.

Mr. Hewes requested that the Recreation, Building and Finance Committees of the Park Board prepare a written report of immediate and long range needs for additions to the present Recreation Programs per Daniel's report. Re: Recreational Activities, Personnel, Buildings and estimate of cost of same, for Board approval and recommendations to Mayor and City Council for Budget requirement.

Also that the Public Relations and Perof recommendations for Board approval for improvement of Internal Public, participating public and external public relations (see page 29 of Daniel's report) and additional personnel as needed for present needs and next budget and the upgrading of present personnel where possible.

Adjourned.

Respectfully submitted,

GARTHA J. DUNCKEL,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Special Meeting, July 10, 1964

July 10, 1964

The meeting was called to order by Mr. Hewes, President.

Present: Hewes, Hartley, Canady, Cam-
pion, DesRochers, Timmer, Miller—7.

Absent: English—1.

This special meeting was called at the request of the President to consider personnel requests per the Recreation Survey by Dr. Daniels.

By the Personnel Committee—

The Park Board has reviewed and considered the recommendations in that portion of the Daniels Survey on Recreation, dealing with personnel positions and classifications. Although there are many other facets in this Survey which will have the future consideration of the Board, it is felt that the matter of personnel is of prime importance at this time.

The Board accepts and agrees with the recommendation for the structuring of the staff as outlined in the report. It believes that there will be delineation of duties and clear areas of responsibilities for the personnel.

It should be understood that this is a preliminary request for personnel changes which the Board feels should be instituted at this time.

The Park Board is not taking a position on the suggested salaries of these classifications because in passing along the recommendation of the survey team, the Board is aware that salaries must be fitted into the overall City salary picture. The Board is concerned that City Council should grant classifications as closely as possible to those recommended, to assure recruitment of competent personnel in the positions as outlined.

Immediate recruitment is requested for the following positions:

- 1 Assistant Superintendent** or
Director* of Recreation IX*New
- 1 Program Supervisor (Male) VI*
presentlyIV-B
- 1 Assistant Supervisor (Male) IV-A* New

- 2 Program Leaders (Male) II* New
- 2 Program Leaders (Female) II* New
- 1 Supervisor of Performing Arts
VI*New
- 1 Cedar Center Director V*New
- 2 Lincoln Program Leaders II-B*New

Immediate consideration is requested for re-classification of existing positions at a level to be determined:

- 1 Superintendent** or Director*
of Recreation X*VIII**
- 1 Program Supervisor (Female)
VI*III-B**
- 1 Assistant Supervisor (Female)
IV-A*II-B**
- 1 Lincoln Center Supervisor** or
Director* V*IV-B**
- 1 Lincoln Recreation Leader** or
Program Supervisor* III-B*III-A**
- 2 Lincoln Recreation Leaders* or
Program Leaders** II-B*II-A**

*Classification recommended by Survey

**Present classification

It should be noted that the Park Board is requesting two additional program leaders II-B at Lincoln Center where it is felt that there is a special need at this time. Also upgrading the position of the Supervisor IV-B to a V and the upgrading of the position of Recreation Leader III-A to that of III-B as recommended in the survey.

Carried.

Adjourned.

Respectfully submitted,

GARTHA JEAN DUNCKEL,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, August 12, 1964

The meeting was called to order by President Hewes.

Present: Hewes, English, Canady, Miller, DesRochers, Timmer—6.

Absent: Campion, Hartley—2.

Also present James Finucan, Assistant to the Mayor.

Approval of minutes of July 8 and 10 as printed.

COMMUNICATIONS

Letter from R. C. Steele relative to zoning protest in vicinity of Kendon Park.

Referred to Park Committee.

Letter from Mrs. Betty Goodman, Secretary of Human Relations Committee, relative to request for added personnel at Lincoln Center.

Placed on file.

Receipt of deed from C. Rowland Stebbins containing forty acres more or less.

By the Parks Committee—

Whereas C. Rowland Stebbins has deeded

"The Southwest quarter of the Northwest quarter of Section 16, Town 3 North Range 2 West, Delhi Township, Ingham County" containing 40 acres more or less

to the City of Lansing to be under the jurisdiction of the Park Board, it is recommended that the Park Board and City Council accept same and extend gratitude to C. Rowland Stebbins for this fine gift which will permit extension of our parks system for the future benefit of those citizens particularly located south of the expressway I-96.

Carried.

Letter from C. Rowland Stebbins offering property located on Willoughby Road.

By the Park Committee—

That we recommend to the City Council acquisition of the following described parcel of property for park purposes provided a suitable price can be negotiated for its acquisition.

"East 10 acres of the East 20 acres of Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, Section 16, Delhi Township"

This property abutts Willoughby Rd., and will serve as a park area for residents living south of I-96 within the City Limit, also connects on the south border to the 40 acre tract deeded to the City for Park purposes by C. Rowland Stebbins.

Carried.

Office communication from Donald L. Reisig, City Attorney, relative to request of St. Casimir Church concerning use of park property for parking purposes.

By the Park Committee—

Construction of a parking lot to serve more visitors at Moores Park can not be justified for park use and, inasmuch as the deed to this park has certain restrictions forbidding use for purposes other than park use, to which the City Attorney agrees, we recommend denial of the request of the Rt. Rev. Msgr. Mleko for construction of a parking lot, sale or lease of any portion of Moores Park for a cooperative parking arrangement, except that any parking facility which exists in the Park is always available for use of the public, and we welcome same.

Carried.

Letter of gratitude from Jeanne Ashworth, Teen Age Director, YWCA, relative to Arboretum Park visits.

Placed on file.

Ted Downey's report on the Hay season for 1964.

Placed on file.

REPORTS TO THE BOARD

Cemetery Perpetual Care Statement.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By the Cemetery Committee—

That the Park Board recommend a change in City Code which will permit interment of ash remains of two persons of the immediate family to be placed in the same grave burial space.

Carried.

By the Cemetery Committee—

That the request of Edith Rose McLain, wife and widow, to remove Russel Rex Renney buried in Mt. Hope Cemetery from Subd. 7, Lot 9, Section N to Chapel Hill Cemetery, be approved.

This action to confirm authority granted by the majority of the Park Board on July 16, 1964.

Carried.

By the Finance Committee—

That Theodore Haskell, Assistant Director, be permitted to attend the International Shade Tree Conference in Houston, Texas from August 15 through August 21st and that expenses up to \$254.00 be authorized to be expended from funds budgeted for this purpose.

Carried.

By the Finance Committee—

That Charles Hayden, Director and Theron Downey, Zoo Supervisor be permitted to attend the American Institute of Park Executives Conference and the American Association of Zoological Park and Aquarium Conference, respectively to be held in Houston, Texas October 18-24th and that expenses up to \$254.00 be authorized for each to be expended from funds budgeted for this purpose.

Carried.

Mr. Timmer read the report of the Forestry Division.

Placed on file.

By the Park Committee—

That the City Council be advised that the Parks and Recreation Department could advantageously use the parcel of property owned by Delhi Township formerly used as a ballfield on Wise Road and the Town Hall building and grounds located on Hughes Road. These facilities should be used for programmed recreation by the City and would be a valuable addition to our facilities in the newly annexed area.

Carried.

By the Recreation, Building, Finance and Personnel Committees—

Honorable Mayor and

Members of the City Council

City of Lansing, Michigan

Re: Daniels Survey Report

Received June 23, 1964

Honorable Sirs:

At this time the Board concurs in all but four of the forty-six recommendations made in the Survey summary.

Certain recommendations relative to changes in Recreation personnel positions and classifications were forwarded to your Honorable body following a Special Meeting held by the Park Board on July 10, 1964.

As stated in the communication of July 10, other items of the survey would have future consideration and specific recommendations of the Board.

Because the Board concurs in most of recommendations of the Survey, changes in personnel positions are required at this time to implement specifically recommended programs. A revised staff will enable the department to give more emphasis on development and supervision. Specific job duties of proposed personnel is being prepared for consideration.

The Park Board is in accord with the findings of the Survey relative to Interpretation and Public Relations. It feels that much benefit can come internally to the staff and externally to the community by more widely publicizing our recreation services.

Of the thirteen General Program recommendations the Board concurs in all but three at the present time. It is felt because of the present heavy participation in club and after school programs, restrictions and

rules for control and regulation of play is needed. We are not in accord with the idea of completely self regulated activities.

Because of staff limitations not much emphasis can be placed at this time upon the needs of the physically and mentally handicapped due to the requirement of specialized workers and training.

The Board concurs in trying to achieve a better balance in program areas without diminishing attention to those areas currently heavily patronized. Further, more effort should be made to include all age groups by expansion of indoor programs and facilities. Construction of Community Centers, which the Board agrees are needed, will provide opportunity for "drop in" teenage and young adult recreation and initiation of new programs in the performing arts.

A true Day Camp program for the City is needed and the Board concurs. Grand Woods Camp has several suitable areas, however, a shelter is needed for each camp unit. Programmed recreation with carry over values such as golf, tennis, badminton, horseshoes, checkers, fishing, etc., should have added attention. The potential for winter sports should be exploited and has the concurrence of the Board.

Relative to Areas and Facilities the Park Board agrees that Cedar Street Recreation Center is an important adjunct to the City and through the building is old it should be used until such time as the programmed activity can be transferred without loss of its level of excellence. The Board is aware that our present Community Halls are inadequate as complete Community Centers. Shelter buildings in the future can be designed for winterizing as needed in particular areas for particular purposes.

The Park Board concurs in the recommendation for construction of two Olympic size outdoor swimming pools and two Comprehensive Community Centers. It agrees that Lincoln Center should not be abandoned until activities can be transferred to a newly constructed Center. If Lincoln Center is abandoned as anticipated, three Comprehensive Centers will be needed.

The recommendation that a modern Marina be constructed in the Moores Park area for recreational boating below the Moores Park dam requires additional study. The recommendation that more lighted facilities for sports and games should be further explored as well as the recommendation of an additional 18 hole and a lighted par-3 golf course.

The recommended sale of the Red Cedar Golf course is not possible, inasmuch as

this is river floodland under ownership of the Michigan Department of Conservation and tendered to the City for recreation use. Our Municipal Ballfield is held by the same jurisdiction. It is our conviction that green open areas, such as parks and golf courses are important in congested commercial or residential areas.

Acquisition of park land at Jones Lake has the concurrence of the Board for picnic area and a facility for fishing for children only.

The Park Board concurs in maintaining cooperative relationships with the School Board and believes that we should work with the School Board and various other agencies in the community to meet the recreational needs of the community.

In the area of Finance, it is recognized that additional funds will be needed to implement the various programs and facilities. At this time it agrees with the recommendation of the Survey that no dual system of fees and charges be instituted for residents and non-residents for the reasons outlined in the survey.

It is of the opinion that the City should be expending for recreation as much per capita as the current national standard of \$3.00 to keep abreast of the increasing recreational requirements of population growth and economic standards.

The accompanying material shows the status of the recommendations made at this time by the Park Board.

Carried.

Report by Mr. Hayden, Director.

Mr. Kipke showed slides.

Adjourned.

Respectfully submitted,

GARTHA JEAN DUNCKEL,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director of Parks and
Recreation.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, September 9, 1964

September 9, 1964

The meeting was called to order by President Hewes.

Present: Hewes, English, Campion, Canady, DesRochers, Hartley, Miller—7.

Absent: Timmer—1.

Approval of minutes of August 12, 1964.

COMMUNICATIONS

Copy of letter to Councilman Bradshaw, Chairman Public Safety Committee, relative to need for communication coordination between City Departments in event of disaster emergencies from Civil Defense Director.

By Public Relations Committee—

That the Park Board signify agreement that, if practical, a Disaster Network or City Command Network be setup for coordinating communication in event of disaster in the City and that our Department be included to better cope with emergencies.

Carried.

Submission of audit of golf courses by Mr. L. D. Hopkins, Internal Auditor.

Placed on file.

Copy of letter from John Campanile relative to facilities that Department provides for holding band concerts.

Placed on file.

Copy of letter sent by Planning Board to Mayor Bowerman in interest of preserving the use of Ferris Park.

Placed on file.

Letter from Mr. Francis Fine offering parcel at no cost to the City, save removal of trees, on Lowcroft Avenue.

Referred to Park Committee and Planning Board.

Letter from Mr. James Simmons requesting use of Comstock Park and Old Everett Athletic Field.

By Mr. English—

That we approve the request of James R. Simmons for use of Comstock Park and the Old Everett Athletic Field for scheduled games in the Capitol Midget Tackle Football League on dates desired and that the Department give assistance as in the past for use of buildings, trash barrels and security protection.

Carried.

REPORTS TO THE BOARD

Cemetery Perpetual Care statement.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By the Cemetery Committee:

That the request of Wendell A. Doyle, father, to remove Baby Girl Doyle buried in Evergreen Cemetery from Sub. K19—Section C to Sub. 5, Lot 681, Section B of Evergreen Cemetery, be approved. Reason for removal: to be placed on family lot just purchased recently.

Carried.

That the request of Mildred M. Parks, Earl L. Foland, Eddie L. Foland, Rex C. Foland and Max T. Foland to trade Subs. 6-9-10, Lot 196, Section Z, Mt. Hope Cemetery for Subs 1-3-4, Lot 108, Section Y, Mt. Hope Cemetery, be approved.

Carried.

By the Cemetery Committee—

That the request of Mildred M. Parks, Earl L. Foland, Eddie L. Foland, Rex G. Foland and Max T. Foland, only living

blood heirs of Frank Foland, to remove Frank Foland from Sub. 6, Lot 196, Section Z, Mt. Hope Cemetery to Sub. 4, Lot 108, Section Y, Mt. Hope Cemetery, be approved.

also

That the request of Mildred M. Parks and Earl L. Foland, daughter and son of Anna M. Foland, only living blood heirs, to remove Anna M. Foland from Sub. 9, Lot 196, Section Z, Mt. Hope Cemetery to Sub. 3, Lot 108, Section Y, Mt. Hope Cemetery, be approved.

Carried.

By the Finance Committee—

That the City Treasurer and Director be authorized and directed to purchase \$10,00000 par value Illinois Bell Telephone 4¼%, AAA bonds maturing March 1, 1988 @ 97½ to yield 4.45 from McMaster Hutchinson. This is confirmation of approval given by committee 9-9-64.

Carried.

By the Finance Committee—

That permission be granted Herbert Kipke, Recreation Superintendent, to attend the National Recreation Association's 46th National Recreation Congress at Miami Beach, Florida, October 4-9, 1964, and that up to \$280.00 be allowed for expenses, same to be expended from budgeted funds set aside for this purpose.

Carried.

By the Finance Committee—

That the Park Board recognize the expenses of \$35.60 of Theodore Haskell for transportation, hotel, meals and film incurred to view the San Antonio River Improvement inasmuch as he was attending the International Shade Tree Conference being held at Houston and that it recommends this amount be paid from conference and educational budgeted funds.

Carried.

Robert R. Campion read the report of the Forestry Division.

By Mrs. Miller—

That the following resolution be adopted on the retirement of Orin K. Franklin:

Whereas, Orin K. Franklin has served the City of Lansing for eight years and five months, and

Whereas, during this period of employment he has become a valued and esteemed employee, and

Whereas, his personal habits and character have been such that his fellowship has been enjoyed by those with whom he has had contact, and

Whereas, he has proven to be trustworthy, prompt, efficient and dependable and has always shown a loyalty of purpose to help create good will between park visitors and the Parks and Recreation Department and excellence in performance of his daily work, and

Whereas, he is now retiring from his position with the City;

Therefore, Be It Resolved, that the Park Board now indicate its gratitude and that of the Department and wish him every success and long years of happiness on this 5th day of September, 1964.

Carried.

Mr. Haskell reported on his trip to International Shade Tree Conference held in Houston, Texas, also showed slides of the river improvement in San Antonio, Texas.

Respectfully submitted,

GARTHA JEAN DUNCKEL,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Special Meeting, September 23, 1964

The meeting was called to order by Mr. Hewes, President.

Present: Canady, English, Hartley, Miller, Hewes—5.

Absent: Campion, DesRochers, Timmer—3.

This special meeting was called at the request of the President to consider personnel salary increases.

By the Personnel Committee—

That we recommend to the City Council Committee on Personnel, that since Charles G. Hayden, Director of Parks and Recreation IX, will tion XI, and Theodore J. Haskell, Assistant have completed their first year of service

in said classifications before December 31, 1964, that they be considered for an appropriate salary increase at this time.

Also that the appropriate Change of Status Notices and Performance Rating Forms be submitted to the Personnel Director.

Carried.

Respectfully submitted,

GARTHA J. DUNCKEL,
Secretary.

Approved by:

THEODORE J. HASKELL,
Assistant Parks Director.

B

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, October 14, 1964

The meeting was called to order by President Hewes.

Present: Hewes, English, Campion, Candy, Hartley, Miller, Timmer—7.

Absent: DesRochers—1.

SWQ	Risdale	3200-3400
SWQ	Barclay	Entire street
SWQ	Stratford	Entire street
SWQ	Hepfer	Entire street

This planting includes approximately 66 trees.

The Park Board is requested to authorize this work so the streets may be included from this time as a part of the City-Wide planting program.

By Mr. Campion—

That the above recommendation by the City Forester be approved.

Carried.

COMMUNICATIONS

Letter from Personnel Director to Kenneth E. Hewes, President of Park Board.

Referred to Personnel Committee.

Letter from Claud R. Erickson, Board of Water and Light, relative to possible "Sludge Transmission Line" across Foxson Park.

Placed on file.

Letter from Michigan Municipal League thanking department for cooperation in making their Annual Convention a success.

Placed on file.

Letter of thanks from Mr. and Mrs. William Glueck about the fine Public Park System in Lansing.

Placed on file.

Letter from City Forester, Mr. David Phillips, relative to City-Wide planting program.

Honorable Sirs:

The fall tree planting plans include the extension of the City-Wide planting program on to the following streets.

Quarter	Street	Block Number
SWQ	Glenbrook	3000-3900
SWQ	Grantsburg	Entire street
SWQ	Sussex	Entire street

REPORTS TO THE BOARD

Cemetery Perpetual Care Statement.

Placed on file.

Reconciliation is to be made inasmuch as totals do not coincide with balances of securities placed with City Treasurer for safe keeping.

Received October 14, 1964—\$10,000.00 Illinois Bell Telephone Company 1st Mortgage 4¼% due 3-1-88 and placed with the City Treasurer for safe keeping.

COMMITTEE REPORTS AND RESOLUTIONS

By the Cemetery Committee—

That the request of Mr. and Mrs. James Potter, to remove Baby James Allen Potter, II buried in Evergreen Cemetery from Sub. 30 Section C to Delta Center Cemetery, be approved.

Reason for removal: to be placed on family lot just purchased.

Carried.

By the Finance Committee—

That David Galvin, Vector Technician IVB, be permitted to attend a United State Public Health Conference on Mosquito-Borne Disease Control to be held in Atlanta, Georgia, November 2-6 and that up to \$235.00 be allowed to defray expenses from budgeted Vector Control funds for this purpose.

Carried.

Mr. Campion read the report of the Forestry Division.

Report from Mr. Kipke on attending National Recreation Association Congress also

a report on the Grand Woods Day Camp for 1964.

Mr. Hayden reported on activities of the month.

Adjourned.

Respectfully submitted,

GARTHA J. DUNCKEL,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, November 12, 1964

The meeting was called to order by President Hewes.

The Park Board resolved itself into a Committee of The Whole for the purpose of:

- (1) consideration of the personnel performance ratings on Mr. Hayden and Mr. Haskell per letter received October 14, 1964 from Personnel Director Mr. D. J. Bodwin,
- (2) consideration of acquisition of possible park site adjacent to Jones-Lake.

Appearing before the Board in behalf of acquiring the Jones-Lake area for Recreation purposes were, Mr. Parkins, President, Mr. Wibert, Vice-President and Rev. Arthur Smith, member of the North Lansing Kiwanis Club.

Following progress the Board re-convened into its regular Park Board Meeting.

Present: Hewes, English, Campion, Canady, DesRochers, Hartley, Timmer—7.

Absent: Miller was excused—1.

Approval of the minutes of October 14, 1964 as printed.

COMMUNICATIONS

Thank you note from Charles Sweeney for the use of Groesbeck Golf Course for Cross-Country Class A-B Regional.

Placed on file.

Letter from James Martini, Skipper Sea Explorers, B.S.A.

By Dr. Canady—

That permission be granted the Sea Explorers B.S.A. request to store two boats at Grand River Park provided the insurance certificate protecting the City's interest is approved by the office of the City Attorney.

Carried.

Letter of thanks from Margaret A. Lynch for Vector services.

Placed on file.

Letter from E. E. Deveraux commending personnel at Fenner Arboretum.

Placed on file.

Letter from Personnel Director requesting that Board requests for personnel changes be sent no later than December 1, 1964.

Referred to Personnel Committee.

Copy of letter sent from Planning Secretary to Mayor Bowerman.

Placed on file.

Letter from Claud Erickson requesting permission to cross Poxson Park with 6 in. sludge line.

By Dr. Canady—

That the Park Board approve the request of the Board of Water and Light and permit laying a 6 in. sludge line across Poxson Park as requested. It is understood that all damage to present grades and seeding will be carefully repaired at the expense of the Board of Water and Light.

Carried.

Memo from Planning Director relative to 61 acre tract north of Mt. Hope Avenue.

By the Park Committee—

Inasmuch as the 61 acre tract north of Mt. Hope and southeast of Potter Park has been carried on our Master Plan as future Park Land and

Whereas this is Flood Plain Land which in our opinion is necessary to remain undeveloped and

Whereas this would provide for the extension of Aurelius Road as planned by the City

Therefore Be It Resolved that the Park Board recommend acquisition of this tract to serve the purpose above mentioned.

Carried.

REPORTS TO THE BOARD

Cemetery statement for year ending June 30, 1964.

Placed on file.

Cemetery statement ending September 30 and October 30, 1964.

Placed on file.

Cemetery Perpetual Care statement.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

Letter to Park Board relative to rezoning of 4600 South Pennsylvania Avenue.

Referred to Park Committee.

By the Park Committee—

That the Park Board should not intervene and will not take any action.

Carried.

Request for a Sunday burial by the Weingarten Family.

By Mr. English—

That the request be denied per our present policy and the Cemetery Committee make a study of present policy and report to the Board their recommendations at a later date.

By the Finance Committee—

That the City Treasurer and Director be authorized and directed to purchase \$40,000.00 par value New Jersey Bell Telephone Company 4½% AAA bonds maturing November 1, 2000 @ 105½ to yield 4.54 from Halsey Stuart and Company, Incorporated. This is confirmation of approval given by committee November 9, 1964.

Carried.

By the Finance Committee—

That permission be granted Herbert Kipke, Margaret Whitehead, Beth Baldwin

and James Salmon to attend the Recreation Association of Michigan Winter meeting at Kellogg Center on December 3 and 4 and that \$45.00 be allowed as expense same to be expended from budgeted funds No. 300250 Conference Expense.

Carried.

By the Finance Committee—

That the City Treasurer and Director of Parks and Recreation be authorized and directed to encash the following Treasury securities upon date of maturity, November 15, 1964:

Number	Amount
935	\$10,000.00
936	10,000.00
937	10,000.00
938	10,000.00
939	10,000.00
940	10,000.00
941	10,000.00
942	10,000.00
943	10,000.00
948	5,000.00
	\$95,000.00

Carried.

By Mr. Hartley—

That the Park Board approve the Six Year Capitol Improvement Program as compiled and submit data to Planning Department.

Carried.

Mr. Campion read report of the Forestry Division.

Placed on file.

By the Park Committee—

Whereas the Lansing Board of Education has named a new school to be constructed, which is located in the vicinity of South Washington and Brad Streets, the Joseph F. Attwood School and

Whereas the City of Lansing has now named the street bordering the school and park property similarly.

Therefore Be It Resolved that this park site under the jurisdiction of the Park Board be named Attwood Park in honor of Joseph F. Attwood former School Board member of the former North School District of Delhi Township.

Carried.

Recreation report was accepted.

Placed on file.

By the Public Relations Committee—

Whereas Lincoln P. Hedemon, D.V.M., gave so generously of his time, professional skills, energy, experience and wisdom in order to benefit our Potter Park Zoo creatures in an extremely humanitarian manner and

Whereas because of his efforts visitors to the Zoo benefited accordingly as did the City of Lansing in whom the responsibility rests for the care and maintenance and

Whereas God in his wisdom removed Doctor Hedemon from our midst.

Therefore Be It Resolved that the Park Board publicly express its gratitude and sympathy at this time to the family of Doctor Hedemon.

Carried.

Report from Mr. Hayden on attending American Institute Park Executives 66th Conference held in Houston, Texas.

Mr. Hayden reported on activities of the month.

Adjourned.

Respectfully submitted,

GARTHA J. DUNCKEL,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, November 30, 1964

The meeting was called to order by Mr. Hewes, President.

Present: Messers. Hewes, DesRochers, Canady, Miller, Hartley.

Absent: Messrs. Campion, Timmer, English.

This special meeting was called at the request of the President to consider personnel requests for new positions and re-classifications for the 1965-66 Budget.

By the Personnel Committee—

That we approve the personnel request for new positions and re-classifications as shown on the Departmental organization chart and that the personnel request, a copy of the organization chart, specific details justifying the requests and a cost estimate summary, be sent to the chairman of the Personnel Committee, City Council, with copies of all materials to the Personnel Director, on or before December 1, 1964.

Carried.

By Personnel Committee—

That we approve the revised job descriptions for Assistant Forester IVB and Forestry Technician IIIB and that these requirements be used in filling future vacancies in these classifications.

Carried.

Although unable to attend the meeting, Mr. Timmer had reviewed the requests earlier and wished to indicate his agreement of same.

Adjourned.

Respectfully submitted,

GARTHA J. DUNCHEL,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director of Parks and
Recreation.

B

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, December 9, 1964

The meeting was called to order by President Hewes.

Present: Hewes, English, Campion, Canady, DesRochers, Hartley, Miller and Timmer—8.

Absent: None.

Approval of minutes of November 12 and 30, 1964 as printed.

COMMUNICATIONS

Copy of letter to Raymond Guernsey from Detroit Trust Company.

Placed on file.

Letter of gratitude for use of Marshall Field by Gabriels High School from Brother Athanasius, F. S. C. Principal.

Placed on file.

Note of gratitude from family of Dr. Lincoln P. Hedemon, D.V.S.

Placed on file.

Letter from Jack Warren relative to judgement of Circuit Court re: North Cemetery.

Placed on file.

Letter of resignation from Mr. Palmer Slack, Superintendent of Parks.

Placed on file.

Letter from Mr. William Ruble, American Bank and Trust, donation \$441.65 from the family of the late William A. Present.

By the Finance Committee—

That we accept a donation in the amount of \$441.65 from the family of the late William A. Present. This shall constitute

a trust account and that the funds are to be used for purchase of roses for the Frances Park Rose Garden.

Also that a letter of gratitude be sent to the family of the late William A. Present.

Carried.

Letter from Theodore J. Haskell relative to attending Michigan State University.

By Mr. Campion—

That Mr. Haskell be granted permission to attend Michigan State University as requested.

Carried.

REPORTS TO THE BOARD

Submission of Financial report from Controller.

Placed on file.

The following bonds credited to the Cemetery Perpetual Care Fund have been received as purchased and placed with the City Treasurer for safe keeping.

No. R159 New Jersey Bell Telephone Company for \$40,000.00 par value 4 7/8% AAA maturing November 1, 2000.

No. RU 42 Louisville Gas and Electric Company for \$20,000.00 par value 4 7/8% AAA maturing October 1, 1990.

No. TRB 412 International Bank for Reconstruction and Development for \$40,000.00 par value 5% AAA maturing February 15, 1985.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By the Cemetery Committee—

That the request of Sam Charlie, George Charlie, Matel Charlie Clarke, brothers

and sister, to remove Joseph Charles buried in Mt. Hope Cemetery from E/E 9 Lot 290 Section N to St. Joseph Cemetery to be placed beside his Mother, be approved.

This action to confirm authority granted by the majority of the Park Board on November 16, 1964.

Carried.

By the Finance Committee—

That the City Treasurer and Director be authorized and directed to purchase \$20,-000.00 par value Louisville Gas and Electric 4 7/8% AAA Bonds maturing October 1, 1990 @ 105 3/4 to yield 4.50 from Halsey Stuart and Company, Incorporated.*

This is in confirmation of approval given by committee November 20, 1964.

By the Finance Committee—

That the City Treasurer and Director be authorized and directed to purchase \$40,-000.00 par value International Bank for Reconstruction Development 5% AAA Bonds maturing February 15, 1985 @ 106 yield 4.50% from Smith, Hague and Company.*

This is in confirmation of approval given by committee November 19, 1964.

*These bonds to be credited to the Cemetery Perpetual Care Fund Account.

Carried.

Mr. Campion read report of the Forestry Division.

Placed on file.

Consideration of tree root sidewalk repair policy.

Referred to Forestry Committee.

By Mr. DesRochers—

That the Director and Mr. Kline meet with Mr. Lonergan to reconcile the difference between \$32,000.00 and the \$39,000.00 which Mr. Lonergan shows as unspent.

Carried.

By Mr. DesRochers—

That prior to our next meeting Mr. Kline and the Director show a breakdown on Forestry and Park accounts that were unspent in the 63-64 Budget.

Carried.

Report of the Recreation Division.

Placed on file.

Mr. Kipke showed slides.

Mr. Hayden reported on activities of the Department.

Meeting Adjourned.

Respectfully submitted,

GARTHA J. DUNCKEL,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director.